

**TOWNSHIP OF BRADFORD
BOARD OF SUPERVISORS
September 11, 2017**

7:00 P.M. – REGULAR MEETING

MEETING MINUTES

Call Meeting to *order*.

The Board of Supervisors held an Executive Session on Monday, August 21, 2017 at 6:30pm to discuss personnel matters.

- Ratify the motion to terminate an employee, effective August 22, 2017.

Motion made by Gayle Bauer; Seconded by James Erwin
Vote: Gayle Bauer-Yes; Steve Mascho-NO; James Erwin-Yes
There was a discussion among the Board and the public.

Minutes

- Request a motion to approve the minutes of the Public Hearing held on August 14, 2017 as written and recorded.

Motion made by Gayle Bauer, Seconded by Steve Mascho
Vote: Gayle Bauer.-Yes; Steve Mascho-Yes; James Erwin-Yes

- Request a motion to approve the minutes of the monthly board meeting held on August 14, 2017 as written and recorded.

Motion made by Gayle Bauer, Seconded by Steve Mascho
Vote: Gayle Bauer.-Yes; Steve Mascho-Yes; James Erwin-Yes

Invoices for Approval

- Request a motion to accept invoices totaling **\$ 256,724.73** for payment.

1. General Fund \$ 71,316.00 2. Sewer Fund \$292.94 3. Garbage Fund \$1,790.04

4. Lighting Fund \$ 314.65 5. State Liquid Fuels Fund \$ 183,011.10

Motion made by Steve Mascho, seconded by Gayle Bauer
Vote: Gayle Bauer.-Yes; Steve Mascho-Yes; Jim Erwin-Yes

Citizen Input

Correspondence / Communications

- The next monthly Board Meeting of the Board of Supervisors will be held on Monday, October 9th at 7:00 p.m.

Reports of Officials and Committees

Jack Carns – Zoning Officer (absent)

George Corignani– Code Enforcement---stated he conducted six (6) sale inspections; one (1) rental inspection; had three (3) complaints.

Norman Strotman, Jr. – Zoning Hearing Board (absent)

Planning Commission (Steve or Gayle) - No plans submitted for August PC

Road Department Report – James Erwin reported the paving on West Corydon Street has been finished; walkway on Clarks Bridge will be finished by the end of the month.

Police Department Report – Gayle Bauer reported the police answered 187 calls; 6 MV accidents; conducted 61 hrs of aggressive driving enforcement. Police Chief Shipman stated to the public, if you see anything out of the ordinary, call the police to report it since there have been reports of more crimes throughout city and townships.

New Business

- Request a motion to hire and employ Susan Gibiser as the Administrative Secretary; be appointed as the Township Secretary/ Treasurer pursuant to Sections 801 and 701 of the Second Class Township Code; be bonded the same \$500,000 bond amount as the current Treasurer; compensation for all of the preceding responsibilities be modified and increased to an annual salary of \$47,000; effective date as of September 11, 2017.

Motion made by Gayle Bauer; Seconded by James Erwin

Vote: Gayle Bauer-Yes; Steve Mascho-NO; James Erwin-Yes

There was a discussion among the Board and the public.

- Request a motion to add Susan Gibiser as an authorized signature to all of the Township's depository accounts at Northwest Bank and PLGIT accounts with the effective date as of September 11, 2017.

Motion made by Gayle Bauer; Seconded by James Erwin

Vote: Gayle Bauer-Yes; Steve Mascho-Yes; James Erwin-Yes

- Discussion concerning appointing a Road Crew Foreman for the Township.

Chairman James Erwin stated the winter months are coming soon and the township supervisors' need to appoint a Road Crew Foreman to be in charge of the road crew for maintenance, plowing and other road duties. Jim Erwin recommend to the Board to appoint Frank Behan. Supervisor Steve Mascho stated he felt there are other road crew members that are more experienced than Frank Behan to be Foreman.

Motion made by Gayle Bauer, Seconded by James Erwin to appoint Frank Behan as Road Crew Foreman, effective date as of September 14, 2017.

Call for vote: Gayle Bauer-Yes; Steve Mascho-NO; James Erwin-Yes

There was a discussion amount the Board and the public.

- Request a motion to review prior applications or to advertise to hire a Road Crew member; will post job in garbage dept. as per union contract.

Motion made by Gayle Bauer, Seconded by James Erwin to review prior applications.

Vote: Gayle Bauer-Yes; Steve Mascho-NO; James Erwin-Yes

- Request a motion to certify the 2018 MMO obligations for the Police and Non-Uniform Pension Plans as presented by Northwest Retirement Services to be included in the 2018 budget.

Motion made by Gayle Bauer, Seconded by Steve Mascho

Vote: Gayle Bauer-Yes; Steve Mascho-Yes; James Erwin-Yes

- Roy Pedersen from E&M Engineers is requesting authorization from the BOS to have Allegheny Contracting do a "soft dig" to located the three (3) gas lines that cross Owens Way; the cost should be less than \$1,000.00

Motion made by Gayle Bauer, Seconded by James Erwin

Vote: Gayle Bauer-Yes; Steve Mascho-NO; James Erwin-Yes

- Open and review bids submitted for the purchase of 2500 Ton of type AS-1 Anti-skid.

Bids Received as follows:

- 1) Gernatt.....\$ 9.45 p/ton - \$23,625.00
- 2) IA Construction.....\$ 8.00 p/ton - \$20,000.00
- 3) Paper City Transfer...\$ 8.00 p/ton - \$20,000.00

Since there were two bids exactly the same, the township secretary will need to contact the township solicitor to further discuss how to handle the bids. Motion tabled until the next board meeting.

- Request a motion to allow any interested Board of Supervisors and township secretary attend the annual Convention of McKean County Association of Township Officials on Thursday, October 5th; the cost per person is \$15.00.

Motion made by Gayle Bauer, Seconded by Steve Mascho

Vote: Gayle Bauer-Yes; Steve Mascho-Yes; James Erwin-Yes

Ordinances and Resolutions

- Request a motion to adopt Resolution #2017-12; Appointing Susan Gibiser as the Voting Delegate for the McKean County Tax Collection Committee for the remainder of 2017 (September to December)

Motion made by Gayle Bauer, Seconded by Steve Mascho

Vote: Gayle Bauer-Yes; Steve Mascho-Yes; James Erwin-Yes

- Request a motion to adopt Resolution #2017-13; Appointing Susan Gibiser as the designated Chief Administrative Officer for the Police Pension and Non-Uniform Pensions for the remainder of 2017 (September to December)

Motion made by Gayle Bauer, Seconded by Steve Mascho

Vote: Gayle Bauer-Yes; Steve Mascho-Yes; James Erwin-Yes

Public Participation

Ms. Hart stated there is still activity at the residence behind her property that is doing business out of their home; provided some documents as proof of business. Bob Burrell—commented about Dorothy Lane Bridge.

Kerry ---asked the BOS questions concerning the camera unit that was purchased for the sewer department.

Rocco Camas---asked the BOS if the line painting was going to be done this year.

Supervisor Steve Mascho stated that he was in contacted with Georgia-Pacific concerning the noise levels coming from their facility. The company hired a firm to investigate the noise levels and apparently the levels were high and they (Georgia-Pacific) fixed the problem and Steve commends them for addressing and fixing the problem.

Adjournment

- Request a motion to adjourn the meeting at 8:48 pm

Motion made by Gayle Bauer, Seconded by James Erwin

Meeting adjourned at 8:48 p.m.

Susan K. Gibiser, Secretary/Treasurer

James B. Erwin, Chairman

Gayle E. Bauer, Supervisor

Steven L. Mascho, Supervisor