

**AGENDA
TOWNSHIP OF BRADFORD
BOARD OF SUPERVISORS
October 9, 2017**

7:00 P.M. – REGULAR MEETING

MEETING MINUTES

Meeting called to *order*.

The Board of Supervisors held an Executive Session on Friday, September 29, 2017 at 4:30pm pertaining to a grievance that was filed.

- Consider Teamsters Local Union 110 Grievance #15855
Motion to deny or not deny Grievance #15855
- Motion made by Gayle Bauer to DENY Grievance #15855, seconded by James Erwin to DENY Grievance #15855.
Vote: Gayle B.-Yes; Steve M. - NO; Jim E.-Yes

Minutes

- Request a motion to approve the minutes of the monthly board meeting held on September 11, 2017 as written and recorded.

Motion made by Steve Mascho, seconded by Gayle Bauer
Vote: Gayle B. - Yes; Steve M. - Yes; Jim E.-Yes

Invoices for Approval

- Request a motion to accept invoices totaling **\$ 155,299.26** for payment.

- | | |
|------------------------------|-----------------------------|
| 1. General Fund \$ 27,013.90 | 2. Sewer Fund \$ 122,028.63 |
| 3. Garbage Fund \$ 5,420.64 | 4. Lighting Fund \$ 836.09 |

Motion made by Gayle Bauer, seconded by Steve Mascho.
Vote: Gayle B. – Yes; Steve M. – Yes; Jim E. - Yes

Correspondence / Communications

- The next monthly Board Meeting of the Board of Supervisors will be held on Monday, November 13th at 7:00 p.m.

Reports of Officials and Committees

Jack Carns – Zoning Officer—Jack reported there were four (4) zoning permits issued in an assessed value of \$60,500.00

George Corignani– Code Enforcement—George reported he conducted five (5) sales inspections and two (2) complaints.

Norman Strotman, Jr. – Zoning Hearing Board—absent; no report

Planning Commission (Steve or Gayle)—Gayle reported there was no planning commission meeting held in September.

Road Department Report---Jim Erwin reported the paving project has been completed on Woodlawn; road crew has been doing berms and shoulders throughout the township roads; shoring along Sleepy Hollow Bridge; preparing for the upcoming winter season.

Police Department Report—Gayle Bauer reported the police answered 176 calls; 8 MVA and 55 hours of traffic enforcement. Chief Shipman stated there are a lot of fall activities upcoming during September and October and advised the public to slow down when driving and keep alert.

New Business

- The two (2) bids that were submitted for the 2500 Ton of type AS-1 Anti-skid Material that were exactly the same bid amount was discussed with the township attorney and it was decided to split the bid between the two bidders, which they both agreed and signed a letter from the township.

Request a motion to split the total bid between IA Construction and Paper City Transfer; each bidder will provide 1250 Ton of type AS-1 Anti-skid material to the township.

Motion made by Steve Mascho; seconded by Gayle Bauer.

Vote: Gayle B. – Yes; Steve M. – Yes; Jim E. - Yes

- Request a motion to accept the proposed agreement between Bradford Township, McKean County, Board of Supervisors and the Bradford Township Police Department as the new contract; effective date January 1, 2018 to December 31, 2021

Motion made by Gayle Bauer, seconded by Jim Erwin.

Vote: Gayle B. – Yes; Steve M. – NO; Jim E. – Yes

- Request a motion to approve distribution of the 2017 Volunteer Fire Relief funds of \$20,974.06 to the township's volunteer fire company.

Motion made by Steve Mascho, seconded by Gayle Bauer.

Vote: Gayle B. – Yes; Steve M. – Yes; Jim E. - Yes

Ordinances and Resolutions

- Request a motion to adopt **Resolution #2017-14**; Appointing Susan Gibiser as the authorizing and liaison between the township and Berkheimer for the express purpose of the sharing of confidential tax information with the district for official purposes.

Motion made by Gayle Bauer, seconded by Steve Mascho.

Vote: Gayle B. – Yes; Steve M. – Yes; Jim E. – Yes

- Request a motion to adopt **Resolution #2017-15** approving the 2017 CDBG Grant Application of \$88,570 for financial assistance under the 2017 Community Development Block Grant Program and authorizing James Erwin as Chairman of the Board of Supervisors to execute the application on behalf of Bradford Township.

Motion made by Gayle Bauer, seconded by Steve Mascho.

Vote: Gayle B. – Yes; Steve M. – Yes; Jim E. – Yes

- Request a motion to adopt **Resolution #2017-16** a Displacement Policy to be applied to the 2017 Community Development Block Grant entitlement allocation for Bradford Township.

Motion made by Gayle Bauer, seconded by Steve Mascho.
Vote: Gayle B. – Yes; Steve M. – Yes; Jim E. – Yes

- Request a motion to adopt **Resolution #2017-17** a Fair Housing Policy for Bradford Township.

Motion made by Steve Mascho, seconded by Gayle Bauer.
Vote: Gayle B. – Yes; Steve M. – Yes; Jim E. – Yes

- Request a motion to adopt **Resolution #2017-18** adhering to McKean County's goal for utilization of minority and women owned businesses through it contracts.

Motion made by Gayle Bauer, seconded by Steve Mascho.
Vote: Gayle B. – Yes; Steve M. – Yes; Jim E. – Yes

- Request a motion to adopt **Resolution #2017-19** for accepting the uncollected 2017 Electric Assessments from Beth Monti, Bradford Township Tax Collector for the amount of \$2,474.19 and appointing Susan Gibiser, Township Secretary/Treasurer to collect with means available the unpaid 2017 Electric Assessments amounts.

Motion made by Steve Mascho, seconded by Gayle Bauer.
Vote: Gayle B. – Yes; Steve M. – Yes; Jim E. – Yes

Communications

The Township will recognize the Halloween holiday on Tuesday, October 31st with trick or treat permitted during the hours of 6:00 p.m. - 7:30 p.m. Residents who are participating should leave their porch lights on during this time.

Public Comments

Fire Chief Dan Burkhouse stated this week is fire prevention week and asked everyone to replace their batteries in all of their smoke detectors; be careful when burning and having a camp fire outside since it's been a dry fall season.

Rocco Camas—stated the Langmaid bridge walkway is complete and looks good; commented that the township or state police should think about putting an emergency phone at the reservoir in case of an emergency.

Supervisor Steve Mascho---Thanked the volunteer firemen and the police department for all their hard work they do for the residents of Bradford Township.

Adjournment

- Request a motion to adjourn the meeting.
Motion made by Gayle Bauer, seconded by Steve Mascho.

Meeting adjourned at 7:30 p.m.

Susan K. Gibiser, Secretary/Treasurer

James B. Erwin, Chairman

Gayle E. Bauer, Supervisor

Steven L. Mascho, Supervisor