

Township of Bradford, McKean County

January 3, 2017
Organization Meeting
7:00 P.M.

Municipal Building
136 Hemlock Street
Bradford, PA 16701

Supervisors present were Steven L. Mascho, Gayle E. Bauer and James B. Erwin.

Meeting was called to order by Gayle Bauer.

Gayle Bauer requested nominations for the 2017 Chairman of the Board position.

Gayle Bauer **moved** to appoint Jim Erwin to serve as Chairman of the Board of Supervisors for 2017.

Jim Erwin **seconded**; the motion **passed** by majority with Steve Mascho not casting a vote.

Jim Erwin then presided over the remainder of the organization meeting.

Jim Erwin requested nominations for the 2017 Vice Chairman of the Board position.

Jim Erwin **moved** to appoint Gayle Bauer to serve as Vice Chairman of the Board of Supervisors for 2017.

Gayle Bauer **seconded**; the motion **passed** by majority with Steve Mascho not casting a vote.

Steve Mascho **moved** to accept the following appointments for 2017:

Nora Stewart as Administrative Secretary/Treasurer

Robert Shipman as Chief of Police

Road Department Foreman: "Tabled"

Sanitation Department Foreman: "Tabled"

Gayle Bauer **seconded**; the motion **passed** unanimously.

Steve Mascho **moved** that the Bradford Township Board of Supervisors will hold one meeting each month in 2017, being the second Monday at 7:00 p.m. and work sessions including any general business that may become before the board, as required, will be held on the fourth Monday of each month at 6:30 p.m.

Extra or special meetings, as needed, will be advertised accordingly.

Meetings will be held in the Bradford Township Municipal Building at 136 Hemlock Street, Bradford, PA.

Gayle Bauer **seconded**; the motion **passed** unanimously.

110 Gayle Bauer **moved** to accept the following appointments for 2017.
Jim Erwin **seconded**; the motion **passed** by majority with Steve Mascho not casting a vote.

Voting Delegates to State & County Conventions: Steve Mascho, Gayle Bauer,
Nora Stewart

Alternate Delegate to the Conventions: Jim Erwin

Roadmasters for 2017: Steve Mascho, Gayle Bauer, Jim Erwin

Superintendent of Road Department: Jim Erwin

Superintendent of Garbage Department: Jim Erwin

Superintendent of Sewer Department: Gayle Bauer

Police Commissioner: Gayle Bauer

Office Supervisor and Assistant Secretary: Steve Mascho

Zoning Officer – 2017: Jack Carns

Code Enforcement Officer – 2017: George Corignani

Sewage Enforcement Officer - 2017: Todd Fantaskey

Alternate Sewage Enforcement Officer - 2017: Nick Melnick

Solicitor – 2017: Stapleford & Byham, LLC

Labor Council – 2017: Campbell Durrant Beatty Palombo & Miller

Special Council – 2017: Quinn Law Firm and Knox Law Firm

Engineering Firm – 2017: The EADS Group

Bradford Township Volunteer Fire Dept. Fire Chief: Dan Burkhouse

Municipal Emergency Management Coordinator: Jay Bradish

Assistant Municipal Emergency Management Coordinator: Rick Grandinetti

Township Appointed Auditors - 2017: Steven Pettinato
Robert Burrell

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Depositories for 2017:

- County National Bank *Checking Accounts: CDBG Grant Funds
CDBG Community Development Funds*
- Northwest Savings Bank: *Checking Accounts- General Fund, General Fund – Roads and Bridges, General Fund- Machinery, State Fund, Sewer Fund, Sewer Money Market, Sewer Capital Reserve, Garbage Fund, Lighting Fund*
- PLGIT: *Payroll, Utility Payments*
- Northwest Savings/ Trustee – *Non-Uniform Employees' Pension and Police Pension Funds*

Steve Mascho **moved** to approve the depositories for the Township monies.
Gayle Bauer **seconded**; the motion **passed** unanimously.

Gayle Bauer **moved** to give the Secretary-Treasurer permission to pay invoices that represent a date and/or discount date that would come due before the regular meeting date approval.
Steve Mascho **seconded**; the motion **passed** unanimously.

Gayle Bauer **moved** to accept the following committee appointments for 2017.
Jim Erwin **seconded**; the motion **passed** by majority with Steve Mascho not casting a vote.

Board of Senior Citizens Center: Steve Mascho

Watershed Plan Advisory Committee: Jim Erwin

Gayle Bauer **moved** to accept the following Township Board appointments.
Steve Mascho **seconded**; the motion **passed** unanimously.

Vacancy Board Chairman 2017: Rick Grandinetti

Planning Commission Board Appointments:

Re-appoint Donald Cummins for a 4 (four) year term.

Re-appoint Charles Lang for a 4 (four) year term.

Zoning Hearing Board Appointments:

Re-appoint Greg Dennis for a 4 (four) year term.

Re-appoint Daniel McCarthy for a 4 (four) year term.

The 4 (four) year and 3 (three) year terms for alternates were tabled.

Bradford Area Library Board Appointment:

The appointment for a 3 (three) year term to the library board was tabled.

Bradford District Flood Control Authority Appointment:

Gayle Bauer **moved** to accept the resignation of John "Jack" Shatara from the Bradford District Flood Control Authority effective immediately.
Steve Mascho **seconded**; the motion **passed** unanimously.

Gayle Bauer **moved** to appoint Jim Erwin to complete John "Jack" Shatara's term due to his resignation with the term expiring Dec. 31, 2019.
Jim Erwin **seconded**; the motion **passed** by majority with Steve Mascho not casting a vote.

The following resolutions were adopted:

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|---------------------------|--|
| Resolution #2017-1 | Enact Budget for 2017 |
| Resolution #2017-2 | Designating the Township Secretary-Treasurer as the Chief Administrative Officer for the Police Pension and Non-Uniform Pension Plans. |
| Resolution #2017-3 | Appointing <u>Haines & Company</u> as the certified public accounting firm to audit the accounts of the Bradford Township and the Township's officers for the year 2016. |
| Resolution #2017-4 | Appointing Nora Stewart to serve as the voting delegate representing Bradford Township on the McKean County Tax collection committee and Gayle Bauer to serve as the alternate delegate. |

Gayle Bauer **moved** to adopt **Resolutions #2017-1, #2017-2, #2017-3, #2017-4**.
Steve Mascho **seconded**; the motion **passed** unanimously.

Steve Mascho **moved** to accept **Resolution #2017-5** to adopt the 2017 Sewage Enforcement Officer Fees.
Gayle Bauer **seconded**; the motion **passed** unanimously.

Steve Mascho **moved** to set the Treasurer's Bond at \$500,000.
Gayle Bauer **seconded**; the motion **passed** unanimously.

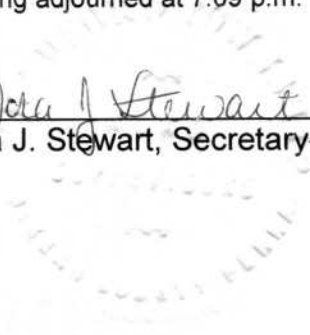
Gayle Bauer **moved** to set the 2017 mileage reimbursement rate at the same rate as stated by the Internal Revenue Service currently at .535 cents/mile.
Steve Mascho **seconded**; the motion **passed** unanimously.

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ADJOURNMENT

Gayle Bauer **moved** to adjourn the organization meeting.
Steve Mascho **seconded**; the motion **passed** unanimously.

Meeting adjourned at 7:09 p.m.


Nora J. Stewart
Nora J. Stewart, Secretary-Treasurer

J B Erwin
James B. Erwin, Chairman

Gayle E. Bauer
Gayle E. Bauer, Supervisor

Steven L. Mascho
Steven L. Mascho, Supervisor

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