

March 13, 2017  
Regular Meeting  
7:00 P.M.

Municipal Building  
136 Hemlock Street  
Bradford, PA 16701

Roll

**Supervisors Present:** Jim Erwin, who presided, Gayle Bauer and Steve Mascho

Minutes

Gayle Bauer **moved** to approve the minutes of the monthly board meeting held on February 13, 2017 as written and recorded.

Steve Mascho **seconded**; the motion **passed** unanimously.

Invoices for Approval

Steve Mascho **moved** to accept invoices totaling \$73,175.96 for payment.

- |                 |             |                  |             |
|-----------------|-------------|------------------|-------------|
| 1. General Fund | \$46,827.85 | 2. Sewer Fund    | \$11,236.84 |
| 3. Garbage Fund | \$14,168.12 | 4. Lighting Fund | \$ 934.15   |

Gayle Bauer **seconded**; the motion **passed** unanimously.

Citizen Input

Tina Martin, Chair of the Bradford Area Public Library Board of Directors wanted to thank Bradford Township for their past support. She introduced Lacy Love, Executive Director who spoke about the various programs the library offers and the changes that have been made. Jim Erwin announced that if any resident would be interested in serving on the library board of trustees to represent Bradford Township to contact the Township Board of Supervisors to fill the current opening.

Correspondence / Communications

Jim Erwin **announced** that the next monthly Board Meeting of the Board of Supervisors will be held on April 10, 2017 at 7:00 p.m.

Reports of Officials and Committees

Jack Carns, Zoning Officer **reported** two permits were issued to the University of Pittsburgh.

George Corignani, Code Enforcement Officer **reported** six (6) sale inspections and three (3) complaints during the month of February with one complaint resolved and two remain open.

Norman Strotman, Jr., Zoning Hearing Board – **absent**.

Gayle Bauer, Planning Commission **reported** that they mainly did "housekeeping" during their meeting and that they did not have any new business.

Jim Erwin **reported** the Road Department crews are working on snow plowing and sanding the Township roads and doing some pothole repair.

Gayle Bauer **reported** the Township Police Department handled 168 calls for service, investigated seven (7) motor vehicle crashes and conducted 41 hours of traffic enforcement during the month of February.

### Ordinances and Resolutions

#### New Business

Bids were opened and reviewed for road materials as advertised.

Steve Mascho **moved** to accept the lowest bid for each line item as presented and award the bids after final review of the documents is completed and tabled the award of the cold patch bid until a trial can be done on the material from Suit Kote.

Gayle Bauer **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye. Motion **passed unanimously**. \* A copy of the bid tabulation is attached and hereby part of the minutes.

Gayle Bauer **moved** to approve the movement of the Township's accounts for the Sewer Capital Reserve Fund; Sewer Money Market Fund; and the Liquid Fuels Fund from Northwest Savings Bank to PLGIT (Pennsylvania Local Government Investment Trust) to allow the funds to earn a higher rate of interest currently at .83% and approve the execution of the documents by the Secretary/Treasurer and the Board of Supervisors. The current accounts with Northwest will remain open with balances retained to accommodate check writing for expected expenditures as required in each of the identified funds.

Steve Mascho **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye. Motion **passed unanimously**.

Steve Mascho **moved** to approve the Township supplying diesel fuel for the Bradford Township Volunteer Fire Department's fire trucks.

Gayle Bauer **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye. Motion **passed unanimously**.

Gayle Bauer **moved** to accept the letter of resignation received from Richard Grandinetti dated February 21, 2017 from his positions held in Bradford Township to be effective immediately.

Steve Mascho **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye. Motion **passed unanimously**.

Gayle Bauer **moved** to execute the renewal/endorsement of the Pennsylvania Municipal Health Insurance Cooperative Business Associate Agreement by Jim Erwin, Chairman as presented on behalf of Bradford Township.

Steve Mascho **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye. Motion **passed unanimously**.

Steve Mascho **moved** to authorize Jim Erwin, Chairman to execute the Engineering Agreement as presented by The EADS Group for the remaining engineering costs for the completion of the Sleepy Hollow Bridge project in the amount of \$35,940.60 on behalf of the Bradford Township Board of Supervisors.

Gayle Bauer **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye. Motion **passed unanimously**.

Gayle Bauer **moved** to authorize the hiring of two full time employees for the Sanitation Department at the starting rate of \$14.00/hour. Wage increases will follow the Teamsters contract following the 90-day probationary period.

Jim Erwin **seconded**. Roll call vote: Gayle B., aye; Steve M., nay; Jim E., aye. Motion **passed by majority**.

Gayle Bauer **moved** to accept and authorize the execution of the proposal and agreement as submitted by E & M Engineers and Surveyors for the engineering services for the replacement of existing sewer lines in the areas of Owens Way and South Avenue in the amount of \$25,200 with the additional cost of \$600.00 for each easement required. It was noted that easements will be handled by the Township Solicitor and will not be required of the engineering firm.

Steve Mascho **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye. Motion **passed unanimously**.

**Public Participation**

Kerry Roslinski of Creekside Drive spoke to the Board regarding the open culvert on his property and the prospect of the Township cleaning out the ditch on his property at 22 Creekside Drive.

**Adjournment**

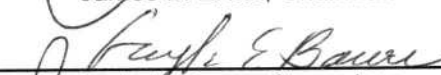
Steve Mascho **moved** to adjourn the meeting.  
Gayle Bauer **seconded**; the motion **passed** unanimously.

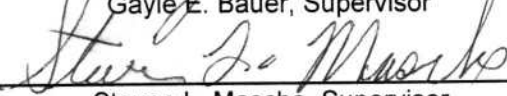
The Supervisors held an executive session following the public meeting to discuss personnel for the sanitation department.

Motion adjourned at 7:50 p.m.

  
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Nora J. Stewart, Secretary-Treasurer

  
\_\_\_\_\_  
James B. Erwin, Chairman

  
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Gayle E. Bauer, Supervisor

  
\_\_\_\_\_  
Steven L. Mascho, Supervisor



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