

June 12, 2017
Regular Meeting
7:00 P.M.

Municipal Building
136 Hemlock Street
Bradford, PA 16701

Roll

Supervisors Present: Jim Erwin, who presided, Gayle Bauer and Steve Mascho

Minutes

Gayle Bauer **moved** to approve the minutes of the monthly board meeting held on May 8, 2017 as written and recorded.

Steve Mascho **seconded**; the motion **passed** unanimously.

Invoices for Approval

Steve Mascho **moved** to accept invoices totaling \$90,382.26 for payment.

- | | | | |
|-----------------|-------------|------------------|-------------|
| 1. General Fund | \$73,732.54 | 2. Sewer Fund | \$ 4,209.82 |
| 3. Garbage Fund | \$11,958.92 | 4. Lighting Fund | \$ 480.98 |

Gayle Bauer **seconded**; the motion **passed** unanimously.

Citizen Input

Correspondence / Communications

Jim Erwin **announced** that the next monthly Board Meeting of the Board of Supervisors will be held on July 10, 2017 at 7:00 p.m.

Jim Erwin **announced** PA Clean Ways will be holding an Electronic Recycling Event on Friday, June 23, 2017 between 10 a.m. and 2 p.m. Flyers are on the front counter with information on the items that will be accepted and the costs for certain items.

Reports of Officials and Committees

Jack Carns, Zoning Officer **reported** five (5) permits were issued with estimated improvements of \$590,000.00 to the Township.

George Corignani, Code Enforcement Officer - **absent**.

Norman Strotman, Jr., Zoning Hearing Board - **absent**.

Gayle Bauer, Planning Commission **reported** that they had a Representative from the McKean County Rifle Club proposing to purchase a small amount of acreage located in Bradford Township and Lafayette Township to add to their existing property. The Planning Commission also had an application for a side lot addition to property located at 35 Vista Ave Ext.

Jim Erwin **reported** the Road Department has been working on ditching, sweeping and patching potholes on Songbird Rd.

Gayle Bauer **reported** the Township Police Department handled 182 calls for service, investigated nine (9) motor vehicle crashes and conducted 45 hours of traffic enforcement during the month of May.

Supervisor Bauer also commended the Police Department for securing a grant which was in conjunction with the McKean County Commissioners and the County Criminal Justice Advisory Board to be used in updating and purchasing current equipment in the amount of \$18,994.00 and she commended the efforts of Officer Tim Gigliotti and Officer Matthew Lamade for securing the grant.

Ordinances and Resolutions

Gayle Bauer **moved** to adopt Resolution #2017-10 approving the designation of roadways as N Meadowbrook Ln and S Meadowbrook Ln as identified on the "Municipal Road Name Map for Bradford Township of McKean County" prepared by Chester Engineers on February 21, 2001.

Steve Mascho **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye. Motion **passed unanimously**.

The Board of Supervisors introduced an Ordinance that will be relative to the widening of Sleepy Hollow Road.

Gayle Bauer **moved** to authorize the advertisement of the associated public hearing; and authorizes the advertising of the Ordinance for consideration by the Board of Supervisors at a subsequent public meeting.

Steve Mascho **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye. Motion **passed unanimously**.

New Business

Bids received for the 2001 International cab and chassis were as follows:

Pat Yohe -	\$1,256.00
Bob Cummins Construction -	\$2,120.00*

Gayle Bauer **moved** to accept the bid of \$2120.00 for a 2001 International cab and chassis as submitted by Bob Cummins Construction with the acceptance of the bid contingent upon a determination that the bidder is in compliance with all bid specifications, requirements and mandated qualifications.

Steve Mascho **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye. Motion **passed unanimously**.

Aggregate bids were opened and reviewed for the Sleepy Hollow Bridge project.

Steve Mascho **moved** to accept the bids as submitted by Bucktail Excavators as the lowest bidder for 2A; #57 Type 2 and R-4 Rock Rip Rap and IA Construction for R7 Rip Rap with the acceptance of the bid contingent upon a determination that the bidder is in compliance with all bid specifications, requirements and mandated qualifications.

Gayle Bauer **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye. Motion **passed unanimously**.

(Bid tabulations are hereto attached)

Bids were opened and reviewed for the shoring for the Sleepy Hollow Bridge project.

Clearwater Construction	\$98,000.00
Lycoming Construction	\$48,851.12

Gayle Bauer **moved** to accept the bid submitted from Lycoming Construction in the amount of \$48,851.12 with the acceptance of the bid contingent upon a determination that the bidder is in compliance with all bid specifications, requirements and mandated qualifications and review by engineer.

Steve Mascho **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye.
Motion **passed unanimously**.

Steve Mascho **moved** to table the acceptance of the price quoted submitted by William Keesler for the 2017 mowing of the Township Roads in the amount of \$1300.00 until it can be determined if the Township crews can mow the roads with mower purchased last year.

Gayle Bauer **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye.
Motion **passed unanimously**.

The EADS Group, the Township Engineers received two (2) proposals for the required archaeological and geomorphological survey for the Sleepy Hollow Bridge replacement.

- Heberling Associates	\$10,079.57
- Christine Davis Consultants	\$ 5,380.00

Gayle Bauer **moved** to authorize, Jim Erwin, Chairman to execute the agreement on behalf of the Bradford Township Supervisors as presented by Christine Davis Consultants in the amount of \$5,380.00 for the archaeological and geomorphological survey for the Sleepy Hollow Bridge replacement project.

Steve Mascho **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye.
Motion **passed unanimously**.

Gayle Bauer **moved** to authorize, Jim Erwin to enter into agreement on behalf of Bradford Township Supervisors with The EADS Group for the construction stake out for the Sleepy Hollow Road Bridge for the estimated amount of the services to be \$3,000.00.

Steve Mascho **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye.
Motion **passed unanimously**.

At the March 13, 2017 public meeting the award for cold patch material was tabled until a trial of the cold patch quoted by Suit Kote had been completed. The trial for the Suit Kote material proved to be unsuccessful even with the supplier being the lowest bidder it would not be in the best interest of the Township to award the bid to Suit Kote.

Gayle Bauer **moved** to award the contract for 60T of cold patch as submitted by Unique Paving Materials in the amount of \$117.00T FOB and \$124.70T delivered.

Steve Mascho **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye.
Motion **passed unanimously**.

Gayle Bauer **moved**, that effective June 13, 2017, the Board of Supervisors hires and employs Susan Gibiser as an Assistant Administrative Secretary; appoints Susan Gibiser as Assistant Secretary and Assistant Treasurer pursuant to Sections 804 and 705 of the Second Class Township Code; sets her compensation at \$19.50 per hour; sets the same \$500,000 bond amount as for the Treasurer; and imposes the limitations that she shall not be listed on the Township's bank accounts or permitted to sign checks during her 90 day probation period.

Steve Mascho **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye. Motion **passed unanimously**.

Gayle Bauer **moved** that the Board of Supervisors approves the resignation of Nora Stewart, effective September 13, 2017, as a Township employee and as the appointed Secretary and Treasurer pursuant to Sections 801 and 701 of the Second Class Code. Steve Mascho **seconded**. Roll call vote: Gayle B., aye; Steve M., aye; Jim E., aye. Motion **passed unanimously**.

Public Participation

Rocco Camas inquired about the Dorothy Lane Bridge replacement project and how it would affect road closures when the Township would begin the road paving project on W. Corydon St.

Bob Burrell commented about individuals inspecting the E. Warren Road Bridge.

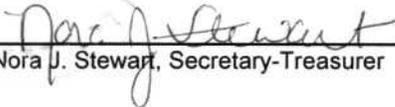
Chris Magee spoke to the Supervisors regarding the Police Department and how it is determined which towing company responds to motor vehicle accidents.

Adjournment

Gayle Bauer **moved** to adjourn the meeting. Steve Mascho **seconded**; the motion **passed** unanimously.

Jim Erwin announced that they will be reconvening to an executive session to discuss personnel issues.

Motion adjourned at 7:10 p.m.



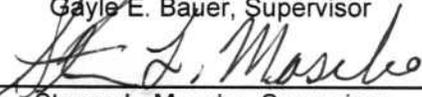
Nora J. Stewart, Secretary-Treasurer



James B. Erwin, Chairman



Gayle E. Bauer, Supervisor



Steven L. Mascho, Supervisor